

**IOWA GAMBLING TREATMENT PROGRAM (GTP)
ADVISORY COMMITTEE**

BYLAWS

I. Name

Iowa Gambling Treatment Program Advisory Committee

II. Mission

To advise the Director of the Iowa Department of Public Health regarding services for gamblers and concerned persons affected by problem gambling behavior. To assist the Department in the design and implementation of Gambling Treatment Program (GTP) Services.

III. Functions

To assist in the development of gambling treatment services, including the assessment of need, the prioritization of services, and the establishment of objectives.

To encourage, in collaboration with other appropriate organizations and groups, public input into the development of GTP services.

To support the development of special projects related to GTP Services.

To advocate and encourage public support for GTP Services.

IV. Membership

Membership shall include representation from the gaming industry, gaming regulators, and service provider community and other persons interested in promoting gambling treatment. The Director of the Department of Public Health shall make appointments. Beginning July 1, 2010, with respect to vacancies occurring upon the expiration of then extant appointments, each appointment shall be for a term of three years, commencing on July 1 of the year of appointment. No member shall serve more than nine consecutive years (this provision may be waived by the Director in exceptional cases).

The number of members shall not be fewer than 9 or more than 15.

In order to ensure that one third of the panel rotates each year, staggered terms shall be initiated in July 2010 in accordance with the following transition provisions: the four positions which expire June, 2010 (Tornbloom, Borkowski, Steidl and Lawrence) shall be filled for a regular term of three years; four positions which expire June, 2011 (Peters, Lutz, Breen and Carlson) shall be filled for a special, transitional term of one year; and four positions which expire June, 2011 (Landon, Neubauer, Ehrecke and Clark) shall be filled for a special, transitional term of two years. Service during a special, transitional term shall not be counted in determining the maximum 9 years of consecutive service any person may serve."

The Director of the Iowa Department of Public Health shall appoint the GTP Advisory Committee members from such categories as Human Services, Education, Corrections, Workforce Development, Iowa Racing and Gaming Commission, Iowa Lottery, Gaming Industry, Academia, Treatment Provider, Consumer, Legal, Financial, Religious, and Advocate.

V. Vacancies

Member vacancies shall be filled in the same manner in which the original appointments were made. Appointments shall complete the original member's term. The Nominations Subcommittee, or any member of the full Committee, may make recommendations for appointments to the full Committee. The full Committee shall make recommendations to the Director.

VI. Meetings

Meetings will be held quarterly and at the call of the Director or the Chair. At the last scheduled meeting of the fiscal year, the regular meetings for the following year will be scheduled. Notice of meeting will be mailed at least two weeks prior to the meeting date. All meetings will be open to the public.

A majority of the total membership (50% plus one member) shall constitute a quorum.

Action on any issue, except Bylaws, can only be taken by a majority vote of the entire membership. The Committee shall maintain information sufficient to indicate the vote of each member present. If necessary, members may be polled telephonically or electronically.

Subcommittees will meet as necessary.

Attendance shall be expected at all meetings unless circumstances prohibit attendance. Two (2) unexcused absences per fiscal year shall result in termination of membership.

VII. Officers

The officers shall be the Chair and the Vice-Chair. The Chair will be responsible for conducting Committee meetings and representing the Committee at appropriate or designated meetings.

The Vice-Chair will be responsible for conducting Committee meetings in the absence of the Chair and representing the Committee at designated meetings at the request of the Chair.

The Chair and the Vice-Chair shall be elected or re-elected by the members at the last scheduled meeting of the fiscal year. The terms of elected office shall be one year, provided that an officer shall serve until a successor is elected. A member shall not serve as Chair for more than three full consecutive years, subject to the provision for service until successor election.

Vacancies in the office of chairperson shall be filled by elevation of the vice-chairperson. Vacancies in the office of vice-chairperson shall be filled by election at the next meeting after the vacancy occurs.

The chairperson shall preside at all meetings of the Committee, appoint such subcommittees as deemed necessary, and designate the chairperson of any ad hoc subcommittee. If the chairperson is absent or unable to act, the vice-chairperson shall have all the powers of and be subject to all restrictions upon the chairperson. The vice-chairperson shall also perform such other duties as may be assigned by the chairperson.

VIII. Subcommittees

The Committee may designate one or more subcommittees to perform such duties as may be deemed necessary. At the last regularly scheduled meeting of the calendar year, the chair shall appoint the Nominations Subcommittee which will submit a slate of officers for consideration at the next scheduled election, and a list of potential members for consideration by the full committee at the next scheduled meeting. Nominations for officers and recommendations for prospective members also may be made from the floor by any member. The names of any prospective members approved by the Committee for referral to the Director shall be referred on or before the thirty-first day of March each year. Should the Committee fail to refer potential members sufficient to fill anticipated vacancies or should the Director decline or fail to appoint or reappoint the minimum number of members by May thirty-one each year, as soon as practicable thereafter, the Nominations Subcommittee shall submit to the Director a supplemental list of such prospective members as may be required to meet the minimum criteria. If the Director fails to make the minimum number of appointments from the supplemental list, the Committee shall continue to function with those members duly appointed, whose terms have not expired, until the Director fills any vacancies by appointment of such other person or persons of his or her preference.

Additional subcommittees or ad hoc committees may be formed as needed.

IX. Amendments to Bylaws

The Committee may, by resolution, make, amend, or repeal any bylaws that regulate the activities and affairs of the corporation. A member of the Committee may submit a bylaw, or an amendment or repeal of a bylaw to the next meeting of regular members with a minimum of 30 days notice. The members may, by ordinary resolution, confirm, reject or amend the bylaw, amendment or repeal with at least a two-thirds vote approving.

A bylaw, or an amendment or repeal of a bylaw is effective from the day of the resolution of the Committee until confirmed, confirmed as amended, or rejected by the regular members.

(Bylaws last revised April 1, 2010)